



Please find enclosed the items you have ordered. We hope you enjoy your purchase. We hope you are satisfied with the items delivered. If you would however like to return one or more items, you can find out what to do below.

# Delivery

You sign on delivery to confirm proper receipt of your order. If something is missing or an item has been delivered incorrectly, you can send a report by email to retouren@companyfits.nl. In case of a justified complaint, we will pick this item up free of charge. Any complaints should be submitted within two weeks of delivery.

# Would you like to return?

Returns policy:

- The item must be marked as a return with a completed returns form. This can be found overleaf
- We can not process your return without a completed return form.
- All articles need to be returned unwashed and without being worn. The articles need to be returned in the original packaging.
- If you ordered the wrong size or the item does not meet your expectations, the item must be sent to us in the original packaging and at your own expense.
- Company Fits will inspect the item and provide an assessment within three working days of receiving the package.

## **Other questions**

If you have any further questions, please email retouren@companyfits.nl. We will endeavour to respond as quickly as possible.

Kind regards,

Team Company Fits







## **Return form:**

Order number	
Company name (optional)	
Name	
Address	
Postcode and town/city	
Phone number	
Email	
Date	

Enter your order details here. These details can be found on the delivery note and in the order confirmation.

Item number	Return item description	Size	Return code*	Comment

### \*RETURN CODE/RETURN REASON

- 1. Size does not fit
- 2. Incorrect item ordered
- 3. Does not meet expectations
- 4. Incorrect item delivered
- 5. Defect item
- 6. Other reason, enter as comment

#### How should you return the item?

This return form should be included in the package. We will not process returns that have not been notified. The stamped package must be sent to:

### Company Fits B.V.

FAO Retouren Tweelingenlaan 85 7324 BL Apeldoorn The Netherlands

#### **Processing returns**

We will assess the item following receipt. If once the complaint has been assessed it is found to be justified, the price will be refunded to you.

